



REPUBLIC OF NAMIBIA  
MINISTRY OF FINANCE

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**TO ALL PUBLIC SERVICE EMPLOYEE MEDICA AID SCHEME (PSEMAS)  
MEMBERS**

**SUBJECT: NOTICE ON PAYMENT ARRANGEMENTS**

Dear PSEMAS members

Ministry of Finance wishes to communicate the following information regarding the subject matter.

1. As stipulated in the Public Service Staff Rule (PSSR D.IX, Regulation K of 1980), Section 9 Payment Arrangements, *sub clause 9.2 PSEMAS Payment to Service Providers*.
  - a) *Payment of Benefits in line with the option chosen is done in one of the following ways:*
    - *“Payments is done directly to the Service Provider if such Service Provider is contracted-in”*. Meaning that PSEMAS member will pay 5% of the prescribed levy to the Services Provider, and Services provider will claim 95% of the benefit from PSEMAS.
    - *“The member settles the account with a Services Provider not contracted-in. After proof of payment is submitted, the part of the benefit of the option chosen is paid to the member”*. Meaning that PSEMAS member is allowed to visit any Services Provider of his or her choice, but if the Service Provider is not contracted-in with PSEMAS, the member will first have to settle the whole account (100%) with such Service Provider and then claim from PSEMAS.
2. All PSEMAS members are therefore inform that, should a PSEMAS member make use of **non-contracted** in Service Provider, the member has to settle the account first with the Service Provider and claim from PSEMAS

  
**ERICA B SHAFUDAH**  
**PERMANENT SECRETARY**

All official correspondence should be addressed to the Permanent Secretary